000002



Office of the Governor

STATE OF MISSOURI JEFFERSON CITY (573) 751-3222 www.gov.state.mo.us

February 7, 2002

RECEIVED

MAR 0 5 2002

SECRETARY OF STATE ADMINISTRATIVE RULES

ROOM 216 STATE CAPITOL 65101

The Honorable Matt Blunt Secretary of State of Missouri Capitol Building Jefferson City, Missouri 65101

Dear Secretary Blunt:

The attached updated organizational chart for the Department of Health and Senior Services, dated December 18, 2001, is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment

BOB HOLDEN

GOVERNOR



APPROVED:

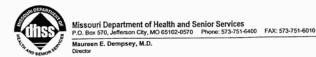
February 7, 2002

DATE

ATTEST:

SECRETARY OF STATE

BH:QW:bp





December 18, 209

MEMORANDUM TO MIKE HARTM

FROM:

Ronald W. Cates Chief Operating Off

SUBJECT:

DHSS Organizational Structure

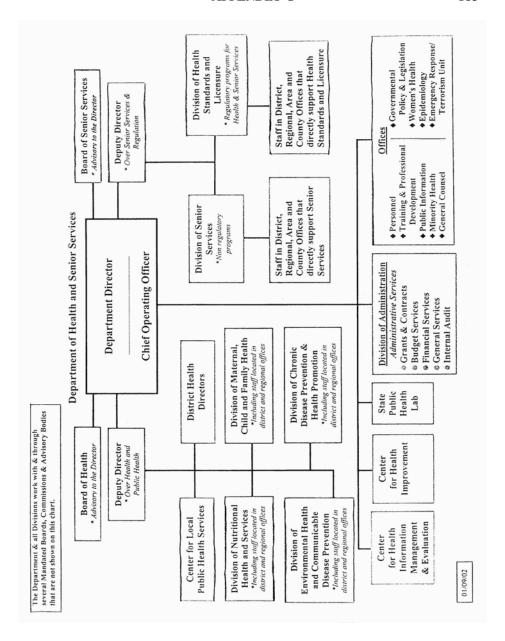
Pursuant to House Bill 603, passed in the First Regular Session, 91st General Assembly and signed into law by the Lieutenant Governor on behalf of the Governor, and in accordance with the reorganization act of 1974, we have reorganized our department. Please find attached an organizational chart outlining our current structure. Upon your review, you will need to file our new organizational structure with the Secretary of State by December 31, 2001. If you have any questions please contact me at 751-6002.

RWC:mz

Attachment

c: Lori Strong-Goeke Quentin Wilson

The Missouri Department of Health and Senior Services enhances quality of life for all Missourians by protecting and promoting the community's health and the web-being of clitzens of all ages. ALEQUAL OPPORTMENT (AFFRANCING ACTION EMPLOYDE SAMES PROMOTED TO A CONTINUE OF THE ACTION EMPLOYDE SAMES PROMOTED TO A CONTINUE OF THE ACTION EMPLOYDE SAMES PROMOTED TO A CONTINUE OF THE ACTION EMPLOYDE SAMES PROMOTED TO A CONTINUE OF THE ACTION EMPLOYDE SAMES PROMOTED TO A CONTINUE OF THE ACTION EMPLOYED SAMES PROMOTED TO A CONTINUE OF THE ACTION EMPLOYED SAMES PROMOTED TO A CONTINUE OF THE ACTION EMPLOYED SAMES PROMOTED TO A CONTINUE OF THE ACTION EMPLOYED TO ACTION AND A CONTINUE OF THE ACTION EMPLOYED TO ACTION AND A CONTINUE OF THE ACTION EMPLOYED TO A CONTINUE OF THE ACTION EMPLOY







# RECEIVED

MAY 1 6 2002

SECRETARY OF STATE ADMINISTRATIVE RULES

BOB HOLDEN

GOVERNOR

OFFICE OF THE GOVERNOR STATE OF MISSOURI JEFFERSON CITY 65101

www.gov.state.mo.us

May 14, 2002

STATE CAPITOL ROOM 216 (573) 751-3222

The Honorable Matt Blunt Secretary of State of Missouri State Capitol Building Jefferson City, Missouri 65101

Dear Mr. Secretary:

The attached updated departmental plan and salary schedule for the Department of Insurance, dated December 31, 2001, is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment



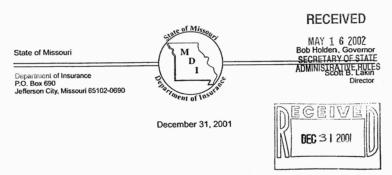
APPROVED:

ATTEST:

GOVERNOR May 14, 2002

DATE

BH:QW:bp



The Honorable Bob Holden The Governor of Missouri State Capitol, Room 216 Jefferson City, Missouri 65102

In accordance with Section 1.6(2) of the State Omnibus Reorganization Act of 1974, I respectfully submit for your approval the attached revised departmental plan for the Department of Insurance.

This plan includes the following revisions:

- The addition of the Receivership Section to the Office of the Director.
- The restructuring of the Division of Resource Administration to include the Personnel Section and the Budget Section, formerly in the Office of the Director.
- The restructuring of the Division of Financial Regulation to include the Surplus Lines Section, formerly in the Division of Resource Administration.
- The addition of the Managed Care Section in the Division of Market Regulation.

Accordingly, I submit the attached organizational chart depicting the proposed changes along with the salary schedule for the department.

1

Scott B. Lakin Director

SBL:mm

Harry S Truman State Office Building, Room 530 . 301 West High . Jefferson City, Missouri 65101 Telephone 573/751-4126 or TTD 573/526-4536 (Hearing Impaired) http://www.insurrance.state.mo.us

# MISSOURI DEPARMENT OF INSURANCE

# Departmental Plan

The Missouri Department of Insurance was created by constitutional amendment effective July 1, 1991. The department inherited the functions of the Division of Insurance previously organized within the Department of Economic Development. The department is charged with the regulation of the insurance industry and the administration of laws and regulations relating to insurance in the state. The department's primary responsibility is to protect the consumer by regulating and supervising the insurance companies, agencies, agents and brokers operating in Missouri.

# OFFICE OF THE DIRECTOR

The governor appoints the department director with the advice and consent of the Senate. The Director appoints a deputy director, an assistant director and the directors of the four divisions that are responsible to him through the deputy director and assistant director. The divisions are Consumer Affairs, Financial Regulation, Market Regulation and Resource Administration.

In addition to enforcing the insurance laws and regulations of the state, the director serves as receiver and liquidator of insolvent insurance companies. To assist the director in this function, the Receivership Section manages, monitors, advises and reports on the operations of insolvent insurers that are in receivership for rehabilitation or liquidation.

#### DIVISION OF CONSUMER AFFAIRS

The Division of Consumer Affairs includes the consumer services and investigations sections. The Consumer Services Section handles inquiries and complaints from the public regarding all lines of insurance about actions of insurers and other licensed companies. The Investigations Section reviews complaints involving agents, brokers and agencies.

# DIVISION OF FINANCIAL REGULATION

The Division of Financial Regulation monitors the financial condition of all domestic (Missouri) and foreign (out-of-state) insurance companies operating here. To do so, the division conducts financial examinations of domestic insurance companies and analyzes the financial statements and related

documents of all companies licensed to see insurance in Missouri. The division tries to prevent the insolvency of domestic companies and takes appropriate action against financially unsound or incompetently managed foreign and domestic companies to protect policyholders and taxpayers. The division also regulates specific insurance transactions. The division includes the examination, financial analysis, taxation and surplus lines sections.

The Financial Examination Section enforces the rules and financial standards prescribed by the Missouri statutes and the National Association of Insurance Commissioners.

The Financial Analysis Section monitors all domestic and foreign insurance companies doing business in Missouri to determine an insurer's solvency and compliance with state statutes and regulations governing financial transactions.

The Taxation Section determines the premium taxes that insurance companies must pay the state in lieu of the corporate income tax. Annual returns are filed March 1 for the previous year's business. After an audit, the section certifies to the Department of Revenue the tax due from each company.

The Surplus Lines Section regulates the placement of coverage in non-admitted (unlicensed) excess and surplus lines insurers. These policies largely cover specialized risks that are not served in the general commercial market.

# DIVISION OF MARKET REGULATION

The Division of Market Regulation has five sections: market conduct, life and health, property and casualty, managed care and statistics.

The Market Conduct Section performs field examination of life, accident and health, property and casualty insurance companies, title companies, health maintenance organizations, health service corporations, third party administrators and statistical reporting agencies. These examinations ensure equitable treatment of Missouri policyholders and compliance with Missouri statutes and regulations.

The Life and Health Section must approve life, health, annuity and related policies for compliance with state law before their sale in Missouri. This prior approval requirement extends to all insurance contracts issued by insurers, health service corporations, fraternal benefit societies and prepaid dental plans.

The Managed Care Section oversees HMOs and their products, reviews company applications for new HMO certificates of authority or service area changes and analyzes trends in activities of Missouri HMOs.

The Property and Casualty Section reviews forms, endorsements, rules and premium rates submitted by insurance companies to determine whether the insurance companies comply with state laws and regulations.

The Statistics Section collects information, maintains databases and publishes reports on insurance markets in Missouri. The section produces insurance market information for consumers, insurance companies, departmental staff and other interested parties and monitors the availability and affordability of insurance coverage in Missouri.

# DIVISION OF RESOURCE ADMINISTRATION

The Division of Resource Administration includes licensing, budget, support services, information systems and personnel.

The Licensing Section reviews and processes applications from the individuals and agencies for licenses to transact insurance business in Missouri.

The Budget Section is responsible for the preparation, presentation, and monitoring of the department's annual budget. The budget officer serves as liaison for the department to the Office of Administration, Division of Budget and Planning and the House Budget and Senate Appropriations committees.

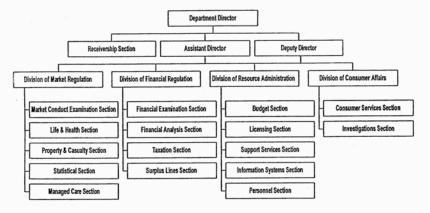
The Support Services Section administers the receipt and spending of state funds along with miscellaneous functions. These functions include accounts payable, accounts receivable, payroll, procurement, mailroom and storeroom, inventory and the department fleet.

The Information Systems Section establishes and supports systems, services, policies, procedures and rules related to computer and other technologies that help technology users throughout the department.

The Personnel Section administers employee pay and benefits, develops and implements employee policies and procedures, recruits applicants and trains employees.

	FY 2002 Salary Range
DEPARTMENT OF INSURANCE:	
Department Director	\$75,948 - \$111,156
Deputy Department Director	\$63,636 - \$92,928
Assistant Department Director	\$63,663 - \$92,928
Division Director, Division of Consumer Affairs	\$58,332 - \$84,936
Division Director, Division of Financial Regulation	\$58,332 - \$84,936
Division Director, Division of Market Regulation	\$58,332 - \$84,936
Division Director, Division of Resource Administration	\$58,32 - \$84,936





000003



RECEIVED

MAR 0 5 2002 SECRETARY OF STATE ADMINISTRATIVE RULES

# OFFICE OF THE GOVERNOR

STATE OF MISSOURI JEFFERSON CITY (573) 751-3222 www.gov.state.mo.us

February 7, 2002

ROOM 216 STATE CAPITOL 65101

The Honorable Matt Blunt Secretary of State of Missouri Capitol Building Jefferson City, Missouri 65101

Dear Secretary Blunt:

The attached updated organizational chart and salary schedule for the Department of Mental Health, dated December 21, 2001, is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachments

ROB HOLDEN

GOVERNOR



APPROVED:

February 7, 2002

DATE

ATTEST:

SECRETARY OF STATE

BH:QW:bp

# APPENDIX C

.BOB HOLDEN
GOVEPNOR

DORN SCHUFFMAN
Director



# STATE OF MISSOURI DEPARTMENT OF MENTAL HEALTH 1706 EAST ELM STREET

P.O. Box 687

JEFFERSON CITY, MISSOURI 65102
(573) 751-4122
(573) 526-1201 TTY
modnih, state, mo.us

December 21, 2001

MENTAL HEALTH COMMISSION
D. TROY CURRY, M.D.
CHAIPERSON
ALAN BAUMGARTHER.
SECHETARY
SHIRLEY FEARON, M.N.
BETTY C. HEARNES
DAVID L. OHLMS, M.D.
MARY LOUISE BUSSABARGER, M.A.
CLIFFORD L. SARGEON

The Honorable Bob Holden Governor, State of Missouri 216 Capitol Building Jefferson City, MO 65102

Dear Governor Holden:

This is in reference to the December 20, 2001, memorandum to Department Directors from Quentin Wilson concerning Department Plan Amendments.

Enclosed are the department's current organizational chart and current salary schedule for executive and administrative positions. This is the same organizational structure that has been in place for several years. The salary schedule was last updated in January 2001, when all state employees received an additional \$35 per month. No other changes have been made since. We do not plan any amendments to either the organizational plan or the salary schedule at this time.

Please let me know if you have any questions concerning this matter.

Sincerely,

Dorn Schuffman/ Director

PM/dml

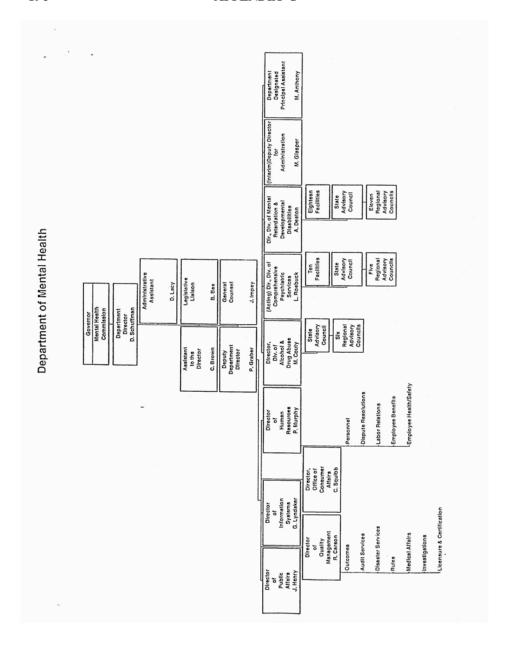
cc: Mike Hartmann, Chief of Staff
Quentin Wilson, Cabinet Director
Jackie White, Commissioner of Administration
Lori Strong-Goeke, Office of Administration
Nia Ray, Governor's Office Liaison

Enclosures



The Department of Mental Health does not deny employment or services because of race, sex, creed, marital status, national origin, disability or age of applicants or employees.

	FY 2002 Salary Range		
DEPARTMENT OF MENTAL HEALTH	Low		High
			*******
Department Director (Physician)*:			\$174,950
Department Director (Non-Physician)*:	\$75,948		\$111,156
Deputy Department Director:	\$69,504	٠	\$101,604
Director, Division of Comprehensive Psychiatric Services (Board Certified Psychiatrist):	\$112,281		\$153,413
Director, Division of Comprehensive Psychiatric Services (Non-Board Certified Psychiatrist):	\$63,636		\$92,928
Director, Division of Mental Retardation And Developmental Disabilities:	\$63,636		\$92,928
Director, Division of Alcohol and Drug Abuse:	\$63,636	^	\$92,928
Deputy Director of Administration:	\$58,332		\$84,936
Deputy Director for Office of Quality Management:	\$58,332	-	\$84,936
Deputy Director for Human Resources:	\$58,332	-	\$84,936
Unclassified Facility Superintendents:	\$61,757	-	\$87,187
Unclassified Facility Medical Superintendents:	\$107,990	-	\$159,288
*Appropriated amount – State Mental Health Commission sets salary.			
Designated Principal Assistant to Department Director:	\$49,836		\$78,504
Designated Principal Assistant to Division Director:	\$49,836	-	\$78,504
Deputy Division Director for Field Services Division of Mental Retardation and Developmental Disabilities:	\$62,280		\$87,468
Field Managers Division of Comprehensive Psychiatric Services:	\$62,280		\$87,468





OFFICE OF THE GOVERNOR
STATE OF MISSOURI
JEFFERSON CITY
65101

www.gov.state.mo.us

August 13, 2002

RECEIVED

AUG 1 9 2002

SECRETARY OF STATE ADMINISTRATIVE RULES

> STATE CAPITOL ROOM 216 (573) 751-3222

The Honorable Matt Blunt Secretary of State of Missouri Capitol Building Jefferson City, Missouri 65101

Dear Secretary Blunt:

The attached updated departmental plan for the Department of Public Safety, dated February 19, 2002, is hereby submitted in accordance with Section 1.6(2) of the Omnibus State Reorganization Act of 1974.

Attachment

BOB HOLDEN

GOVERNOR



APPROVED:

August 13, 2002

DATE

ATTEST:

SECRETARY OF STATE

BH: QW: bp

BOB HOLDEN Governor

CHARLES R. JACKSON Director



# STATE OF MISSOURI DEPARTMENT OF PUBLIC SAFETY OFFICE OF THE DIRECTOR

Truman Building, Room 870 Mailing Address: P.O. Box 749 Jefferson City, MO 6510240749 Telephone: 573-751-4905 EAX: 573-751-5399 Toll Free: 888-FYI-MDPS Internet Address: http://www.dps.state.mo.us/

February 19, 2002



The Honorable Bob Holden The Governor of Missouri State Capitol, Room 216 Jefferson City, MO 65102

#### Dear Governor Holden:

In accordance with Section 1.6(2) of the State Omnibus Reoganization Act of 1974, please find attached a revised organizational chart for the Department of Public Safety, which outlines the annual salary and executive pay level for the department and division administrative positions. The previously provided organizational chart that was submitted in January, 2002 with the entire departmental plan had an inaccurate executive pay level assignment listed for the Deputy Directors position

If you have any questions pertaining to the attached information or if additional information is needed, do not hesitate to contact me at (573) 751-5432.

harlee R. Nackson

# CRJ/MS/ms

C: Mike Hartmann, Governor's Office - Chief of Staff Quentin Wilson, Governor's Office - Cabinet Director Commissioner Jackie White, Office of Administration Lori Strong-Goeke, Office of Administration, Division of Budget and Planning Chris Bauman, Governor's Office - Assistant Legal Counsel Glenn Norton, Governor's Office - Chief Counsel

Missoiii Capitol Police Division of Fire Safety Division of Liquor Control

Division of Highway Safety Missouri State Highway Patrol Office of the Adjutant General

Missonn State Water Patrol Missouri Veteran-Commission State Emergency Manuscrient Association

# MISSOURI DEPARTMENT OF PUBLIC SAFETY

#### DEPARTMENTAL PLAN

January, 2002

# MISSION

Established in 1974, the Department of Public Safety is responsible for coordinating statewide law enforcement and criminal justice efforts for the purpose of ensuring a safe environment for Missouri citizens. The Department's statutory mission (Section 650.005, RSMo) is "to provide overall coordination in the state's public safety and law enforcement program, to provide channels of coordination with local and federal agencies in regard to public safety, law enforcement and with all correctional and judicial agencies in regard to matters pertaining to its responsibilities as they may interrelate with the other agencies or offices of state, local or federal governments."

# INTERNAL ORGANIZATION

The Director of Public Safety is appointed to this cabinet-level position by the Governor with the advice and consent of the Senate. The Director is responsible for developing public safety programs, peace officer training and certification, and providing legislative guidance on criminal justice issues. Additionally, the Director is responsible for overseeing distribution of state and federal funds in contracts for narcotics control, victims assistance, crime prevention, and juvenile justice.

The Department is organized into eleven major units. There are ten Divisions and the Office of the Director.

# Office of the Director

As the Department's central management unit, the Director's Office coordinates departmental budget, personnel, and legislative matters, and related financial and administrative activities. The Director's Office is also responsible for the administration of specific programs conferred upon it by the Legislature or Governor. These programs are:

- \* Administration of federal Juvenile Justice and Delinquency Prevention Act (JJDP) funds, Delinquency and Youth Violence Prevention (Title V) funds, and Juvenile Accountability Incentive Block Grant (JAIBG) funds from the U.S. Department of Justice for projects to improve the juvenile justice in Missouri and provide staff support for the state Juvenile Justice Advisory Group (JJAG).
- \* Administration of federal Narcotics Control Assistance Program (NCAP) funds from the U.S. Department of Justice for state and local projects in the area of drug enforcement, crime control and community policing.

- \* Administration of federal Local Law Enforcement Block Grant (LLEBG) funds from the U.S. Department of Justice for projects to assist local law enforcement agencies in crime and violence control.
- \* Administration of federal Victims of Crime Act (VOCA); federal STOP Violence Against Women Act (VAWA); and State Services to Victims Fund (SSVF); which provide funds to local service providers, law enforcement agencies, prosecutors, and other public and private non-profit agencies to assist crime victims in Missouri.
- \* Administration of state Local Government/School District Partnership Program funds for projects which seek to reduce the incidents of crime and violence in Missouri schools.
- \* Administration of the Peace Officer Standards and Training (POST) Program which deals with the certification of peace officers who have received training specified by Chapter 590 RSMo and provide staff support for the Peace Officer Standards and Training (POST) Commission.
- \* Investigation of inmate grievances within the state prison system and coordination of the Citizen's Advisory Committee on Corrections, as provided under Executive Order 86-27.
- \* Administration of the Missouri Crime Prevention Information Center as specified in Sections 589.300 to 589.310, RSMo.
- \* Administration of the Community Oriented Policing (COPS) Program and the Law Enforcement Equipment Program (LEEP) as provided through appropriations.
- \* Administration of excess military surplus property distributed to state and local law enforcement agencies to be used in counter-narcotics operations through the U.S. Department of Defense (DOD) Logistical Support Program
- \* Administration of the Crime Laboratory Assistance Program which includes the disbursement of state funds to aid in the operation of the regional crime labs as specified in Chapter 650 RSMo, subject to appropriations.
- \* Administration of the Missouri Crime Laboratory Upgrade Program which includes the disbursement of state funds to aid in the operation of state crime labs as specified in Chapter 595 RSMo, subject to appropriations.
- \* Administration of the Witness Protection Program, as specified in Chapter 491 RSMo, subject to appropriations.
- \*Administration of the **Domestic Violence Shelter Tax Credit Program**, as specified in Section 135.550 RSMo, subject to appropriations.

# Division of Highway Safety

The Division of Highway Safety is headed by a Director appointed by and directly responsible to the Director of Public Safety. This division is responsible for the development and implementation of Missouri's annual comprehensive highway safety program and plan in compliance with the National Highway Safety Act, Public Law 93-643. Based upon this plan and applicable state and federal law, the Division allocates federal funds and provides technical assistance to state and local agencies for the improvement of highway safety in Missouri.

The mission of the Missouri Division of Highway Safety is to carry out the National Safety Act of 1966. This act charges each governor with the responsibility of administering a highway safety program designed to reduce deaths, injuries and property damage caused by traffic crashes. The division was assigned to the Department of Public Safety by the Omnibus Reorganization Act of 1974

#### Veterans Commission

The Governor appoints five veterans to serve as Commissioners. They in turn appoint an Executive Director who implements Commission policies and is responsible for statewide management of veterans programs. Three major programs comprise the Commission's efforts on behalf of Missouri veterans. First, it provides assistance to veterans, their dependents, or survivors, through a statewide network of veterans' services regarding federal or state benefits earned by virtue of honorable service in the military forces of the United States.

Second, the Commission operates Missouri Veterans Homes in St. James, Mt. Vernon, Mexico, Cape Girardeau, St. Louis, Cameron, and Warrensburg, which provide domiciliary and nursing care for Missouri veterans who are unable to support or adequately care for themselves.

As a third program, the Commission was given authority in 1996 to establish a state veterans cemetery system. The first two State Veterans Cemeteries are located in Higginsville and Springfield. Construction will begin within 90 days for the third and fourth Missouri State Veterans Cemeteries located in Bloomfield and in Jacksonville and construction should be completed in 2003. The cemeteries provide access to burial space for eligible Missouri veterans not served by open national cemeteries, within a 75-mile radius of their homes.

In addition the commission established Memorial Grants and Veterans Service Officer Grants Programs. The Memorial Grant Program was established in 1998, authorizing appropriation of up to \$10,000,000 for matching grants to renovate or construct dedicated veterans memorials in Missouri. The Veterans Service Officer Grant Program is currently assisting four Veterans Service Organizations in operation of programs aiding Missouri's Veterans.

In 1989, the Veterans Trust Fund was established. The purpose of the fund is to allow citizens and corporations to donate money to expand and improve services to veterans in Missouri. Contributions to this fund are used to enhance existing veterans programs.

Additional information regarding the authority, functions and responsibilities of this Commission may be found in Chapter 42, RSMo.

# **Gaming Commission**

The Gaming Commission is composed of five members, who are appointed by the Governor, with the advice and consent of the Senate. The Commission in turn appoints an Executive Director who implements Commission policies and is responsible for the licensing and regulation of excursion gambling boats and the lawful operation of the game of bingo. Within the Commission there shall be established a Division of Gaming and a Division of Bingo. In 1995, the legislature delegated the authority for regulating horse racing. However, to date no one has come forth to request a license.

Additional information regarding the authority, functions and responsibilities of this Commission may be found in Chapter 313, RSMo.

# State Highway Patrol

The State Highway Patrol is headed by a Superintendent appointed by the Governor with the advice and consent of the Senate. The Superintendent is directly responsible to the Director of Public Safety. The Patrol is responsible not only for law enforcement on our state's highways, but also motor vehicle and commercial vehicle inspections, drivers license examinations, criminal investigations, criminal laboratory analysis and research, Governor's security, and public education on safety issues.

Additional information regarding the authority, functions and responsibilities of the Highway Patrol may be found in Chapter 43, RSMo, and others.

# **Division of Liquor Control**

The Division of Liquor Control is headed by a Supervisor nominated by the Director of Public Safety and appointed by the Governor with advice and consent of the Senate. The Supervisor is directly responsible to the Director of Public Safety. The division has responsibilities for enforcement of liquor control laws, issuance of state liquor licenses, collection of excise taxes and license fees, and educational programs for the alcohol beverage industry and the general public, as specified in Chapters 311 and 312, RSMo and rules and regulations promulgated by the Supervisor. The division is also responsible for the enforcement of the tobacco laws as specified in Sections 407.924 to 407.934.

# State Water Patrol

The State Water Patrol is headed by a Commissioner appointed by the Governor with the advice

and consent of the Senate. The Commissioner is directly responsible to the Director of Public Safety. The division is primarily responsible for enforcing the laws of the State of Missouri on the state's waterways and to make the waters of the state safe for boating and other water activities through registration, inspection, educational programs, criminal investigations, and law enforcement, as specified in Chapter 306, RSMo, and others.

#### Division of Fire Safety

The Division of Fire Safety is headed by the State Fire Marshal who is appointed by the Governor with the advice and consent of the Senate. The Fire Marshal is directly responsible to the Director of Public Safety and is responsible for the investigation of fires and explosions, for conducting all fire inspections required of any premise in order for any license relating to such premise to be issued under state law, the training of emergency responders, and the regulation of fireworks use and sales, all as specified in Chapter 320 RSMo. The Division also participates in local and regional activities to provide education in communities on fire prevention.

The Division is responsible for the inspection and licensing of nonexempt boilers and pressure vessels as specified in Chapter 650, RSMo. Under Chapter 701, the Division is assigned the inspection and licensing of elevators and similar installations, and Chapter 316 gives the Division the authority to license amusement rides operated in the State Of Missouri.

#### Capitol Police

The Capitol Police is headed by a Police Chief selected by, and directly responsible to, the Director of Public Safety. This agency is responsible for maintaining the security and traffic control for designated state-owned buildings and the grounds thereof at the seat of government and such buildings and grounds within the county which contains the seat of government.

Additional information regarding the authority, functions, and responsibilities of the Capitol Police may be found in Chapter 8, RSMo.

# Adjutant General

The Adjutant General and the state militia are assigned to the Department of Public Safety. The Adjutant General is appointed by the Governor with the advice and consent of the Senate. As provided for under the National Defense Act, the Adjutant General is the head of the Missouri National Guard, both Army and Air, which have a dual mission. The state mission is to provide military organizations trained and equipped to function when necessary in the protection of lives and property, and in the preservation of peace, order, and the public safety when ordered to state emergency duty by the Governor. As reserve components of the Army and Air Force of the United States, the federal mission is to provide trained and qualified individuals available for federal service in time of war or national emergency, or at such other times as the national security may require augmentation of the United States Armed Forces.

The Adjutant General's Office, under Section 41.170 of the Revised Statutes of Missouri is charged with compiling, maintaining, preserving and safekeeping of individual military service records for all Missourians who have served in the armed forces of the state and nation.

The Office of Air Search and Rescue is created within the Office of Adjutant General under Section 41.960 of the Revised Statutes of Missouri, The duly appointed commanding officer of the Civil Air Patrol, Missouri Wing, shall be ex officio head of the office. This office may cooperate or contract with any department or agency of the state of Missouri, United States government, or with any public or private hospital, for the purposes of providing communications, rescue work, mercy missions, aerial observations, or other functions within the scope of the activity of the air search and rescue.

Duties of the Adjutant General are as specified in Chapter 41, RSMo. Additionally, the Adjutant General is responsible for the following agency which reports directly to him:

#### State Emergency Management Agency

The State Emergency Management Agency SEMA) is headed by a Director appointed by and responsible to the State Adjutant General in the Department of Public Safety and the Governor during declared emergencies. The Agency is responsible for the coordination of all federal assistance that may be made available to the State by the Federal Emergency Management Agency (FEMA). SEMA is responsible for a statewide emergency operations plan which directs the actions of State level departments and agencies in the event of an emergency situation requiring action by the State of Missouri. This includes the operation of the State Emergency Operations Center from which all activity is coordinated depending upon the severity of the emergency. The Agency also coordinates the planning necessary to respond to possible incidents at nuclear power stations which may impact surrounding local governments.

The Agency provides technical clerical and fiscal support to the Missouri Seismic Safety Commission and the Missouri Emergency Response Commission. SEMA is also the coordinating activity for floodplain management programs throughout the State.

Additional information regarding the authority, functions and responsibilities of this agency may be found in Chapter 44, RSMo.

